東京工業大学
Tokyo Institute of Technology

Call for Applications

AOSU 2023 program
Host Institution :Tokyo Tech
School of Engineering / School of Materials and Chemical Technology / School of Environment and Society

GENERAL INFORMATION	
Host Institution Information	Tokyo Tech Information https://www.titech.ac.jp/english/ School Information School of Engineering https://www.titech.ac.jp/english/about/organization/schools/organization02.html School of Materials and Chemical Technology https://www.titech.ac.jp/english/about/organization/schools/organization03.html School of Environment and Society https://www.titech.ac.jp/english/about/organization/schools/organization06.html

Main Building & Library, Ookayama Campus, Tokyo

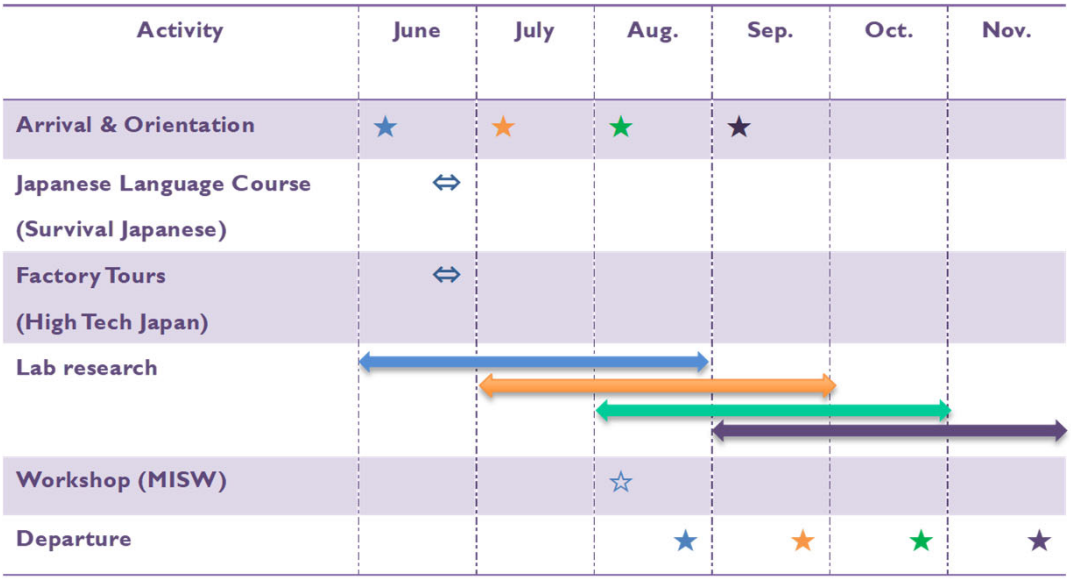
Suzukakedai Campus, Yokohama

PROGRAM INFORMATION	
Important Notice	· Please refer to the below link for the current border control measures of Japan, which is subject to change. https://www.mhlw.go.jp/stf/covid-19/bordercontrol.html · In recent years, security checks concerning exports of technology from Japan have become stricter. Therefore, any student that lists a research topic that can possibly be applied to military use may not be selected.
1 Program Name	**Asia-Oceania Strategic Universities Exchange Program (AOSU)** http://www.eng3.e.titech.ac.jp/~inter/inter-e-exchange.html
2 Type of Exchange	Laboratory based research activities (Basically no coursework required)
3 Eligibility	Applicants participating in this program must be full-time students of the home institution. * Master or Doctoral graduate students * Undergraduate students in their final year * English Language Proficiency: TOEFL (iBT) 70 or above, TOEIC 650 or above (or, Japanese language proficiency is at the "intermediate" level or above.) * Applicant for the program is required to satisfy the academic requirements normally imposed by Tokyo Tech on its own students.

4	**Exchange Period**	Up to three (3) months (from June 1 to November 30) 1st Period: From June 1 to August 31 2nd Period: From July 1 to September 30 3rd Period: From August 1 to October 31 4th Period: From September 1 to November 30 · The exact start and end dates of your time at Tokyo Tech can be discussed and decided with your academic supervisor. · Those in the 2nd period must complete their research before the start date of the 3rd quarter of Tokyo Tech, but will retain their status as Tokyo Tech students until September 30. Tokyo Tech Academic Calendar 2022-2023 · Those wishing to stay more than 3 months to fulfill the internship/practicum requirements of their home university, should apply with the submission of an official verification document. e.g.) Starting from mid-June through mid-September is regarded 4 months. · Those who wish to attend SJ or HTJ Courses (see "Courses and Credits") must enroll in June.
5	**Nomination & Selection Process**	Preliminary nomination of ***two (2)*** students with priority order is made by WUT, and a "Nominee List" with priority order and other required documents are sent to an AOSU Program Office at Tokyo Tech. **Nomination Deadline: January 5, 2023** Selection and admission of up to two (2) students is notified to the home institution by late January 2023.
6	**Required Documents**	1. Application form (Excel) 2. Official Transcript of Academic Record in English (PDF) (at least the last 2 years) 3. Verification of Student Status at Home University in English (PDF) (clarifying it duly covers the entire exchange period) 4. Official Test Result of TOEFL, TOEIC, IELTS, or equivalent document (PDF) (for non-native English speakers) 5. Copy of Passport (PDF) 6. Research plan in less than 500 words in English 7. Copy of Visa to stay in the home institution's country (PDF) (for international student at home institution) * For the details, please refer to "Document Check List" sheet.
7	**Academic Supervisor**	Tokyo Tech will assign an academic supervisor for each exchange student in consideration of the student's study plan.
8	**Research Evaluation**	Tokyo Tech supervisor will provide a short evaluation of the research project undertaken by exchange student at the end of the exchange to enable the home institution to decide on appropriate credits, if appropriate.
9	**Admission, Application, and Tuition Fees**	Waived under Program Agreement
10	**Student Visa**	Exchange students, including those from visa waiver countries, are required to obtain a 'Student Visa' after receiving acceptance notification from the program. http://www.titech.ac.jp/english/graduate_school/international/stay.html http://www.titech.ac.jp/english/graduate_school/international/information.html
11	**Scholarship from Tokyo Tech and Flight**	· No scholarship from Tokyo Tech · Students must pay for and arrange their own flights to and from Japan.

12 Accommodation	· Students are responsible for paying their own accommodation and rent fees. · The program will make efforts to arrange a Tokyo Tech dormitory room for AOSU students. But, we cannot guarantee rooms for everyone. We will notify students of the allotment results and details one month before the starting date. Room change requests after the allotment will not be accepted. Please note that students should prepare an alternative housing plan in case they are not admitted into our dormitory. · Tokyo Tech will assist AOSU students in this process by introducing potential options. But please note that faculty members (including academic supervisor) of Tokyo Tech and the AOSU Program Office will not serve as guarantor on real estate contracts. [Tokyo Tech Housing Support] and [Tokyo Tech Dormitories] https://www.iad.titech.ac.jp/housing/en/ https://www.titech.ac.jp/english/student-support/prospective-students/support/dormitories [Shared House] http://www.iad.titech.ac.jp/housing/en/shared/
13 Submission of a health certificate	For the management of health and control of infectious diseases at Tokyo Institute of Technology, newly admitted international students, regardless of whether they are regular students or non-regular students, are required to submit a health certificate, prior to the enrollment. https://www.titech.ac.jp/english/student-support/prospective-students/admitted/international-infection
14 Insurance	It is mandatory for exchange students to enroll in Tokyo Tech's on-campus accident insurance scheme and the students are responsible for payment of its premium upon arrival. Please note that these insurances will not cover present and past illnesses. http://www.titech.ac.jp/english/enrolled/disaster/insurance.html Short-term exchange students are also requested to join the National Health Insurance System of Japan when they register their residency at the nearest ward office. https://www.titech.ac.jp/english/graduate_school/international/information.html Medical/Travel insurance for the duration of the program is also highly recommended to cover students while traveling to/from Japan as well as during their off-campus events in Japan. Please be advised to take out a travel insurance covering medical expenses for COVID-19-related incidents.
15 Living Cost	Please refer to the below link for living cost in Japan. https://www.studyinjapan.go.jp/en/life/livingcost-price/
16 Courses and Credits	Class attendance is not mandatory for AOSU students, but those who wish to take part in the courses listed below are recommended to register within the specified period of time (from June, in previous cases). AOSU students cannot officially earn credits at Tokyo Tech. However, the Institute will issue academic transcripts to students at/after the end of the program so that they may transfer credits to their own university. A) **Survival Japanese** (Intensive Japanese conversation course for beginners) B) **HighTech Japan** (four site visits following a one-time orientation) http://www.eng.titech.ac.jp/english/international/activities/hitechjapan.html For example, in 2022, the following organizations were visited: 1) RIKEN 2) JFE Steel Corporation 3) TDK 4) JR East Japan R&D Center
17 Workshop/ Research Presentation	**Multidisciplinary International Student Workshop (MISW)** The Engineering Schools organize MISW in order to encourage innovation across disciplines via a research-based workshop and promote cross-cultural understanding among international exchange students and Tokyo Tech regular students. AOSU students' participation is highly welcomed. http://www.aotule.eng.titech.ac.jp/MISW/2022/
18 Culture/ Socializing events	There are some events held at Tokyo Tech that AOSU students can join (if space is available), though we could not arrange them due to the COVID-19 pandemic restrictions, in 2022. 1) Japanese Culture Experience (Flower arrangement or tea ceremony) 2) Summer Party (AOSU and other exchange program inbound/outbound students' networking event)

19 Tentative Schedule (subject to change)



20 Application procedures and deadlines

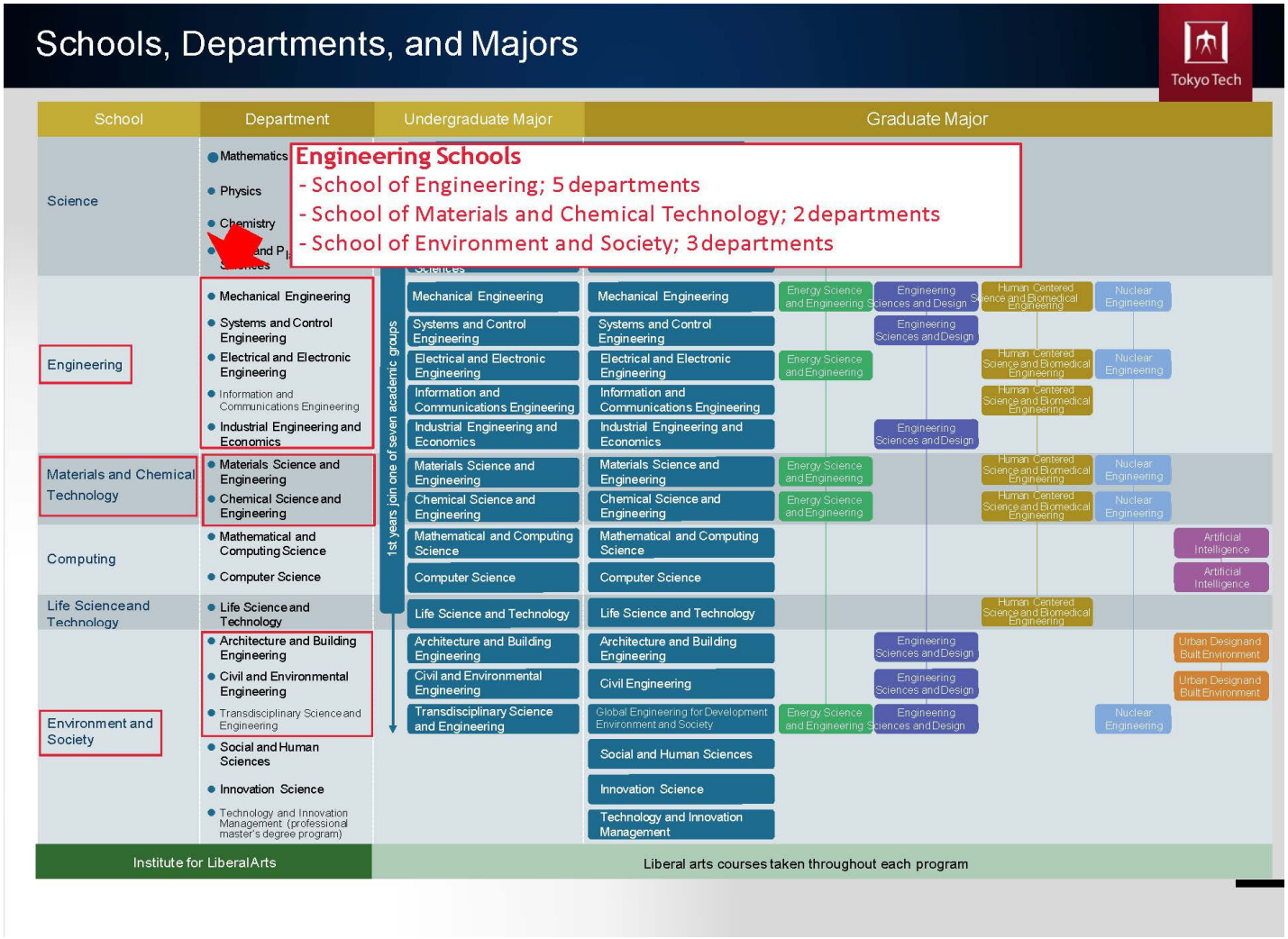
Stage	Procedure of each university/ each candidate student	Procedure of each university/ each candidate student	Deadlines/Time Frames
1	Each university nominates students and sends a list of the nominee students with priority order and their application documents.		By **January 5, 2023** To AOSU Program Office, Tokyo Tech ko.intl@jim.titech
2		Reviews the applications and notifies each university of the candidate selection	By **late January**, 2023
3	Students access the online application site and submit the required documents.		For those who enroll in June, 2023 : By **February 5, 2023** For those who enroll in July, 2023 : By **March 5, 2023** For those who enroll in August, 2021 : By **April 5, 2023** For those who enroll in September, 2021 : **By May 5, 2023**
4		Reviews the documents and applies for a COE at the Immigration Bureau	3~6 weeks
5		Mails COE to each university (or each student)	3~7 days
6	***Students*** bring their COE to an embassy/consulate to apply for the visa in their country		7 days (depending on the country)
7		Arrange accommodations and notify students of the arrangements (upon request by students)	A month before the starting date

https://www.titech.ac.jp/english/international-student-exchange/prospective-students/non-degree/other

21 Contact Information

AOSU Program Office
Tokyo Institute of Technology, International Exchange Team, Engineering Schools
Address: H106, 2-12-1 Ookayama, Meguro-ku, Tokyo 152-8550, JAPAN
Email: ko.intl@jim.titech.ac.jp
TEL : +81 3 5734 3859

Engineering Schools



https://www.titech.ac.jp/english/public-relations/pdf/relationship-organization-en-202104.pdf

https://www.titech.ac.jp/english/0/education/departments